

Background Checks

Green Companies Development Group, Inc.

DISCLOSURE AND AUTHORIZATION REGARDING PROCUREMENT OF CONSUMER REPORT FOR EMPLOYMENT PURPOSES

In connection with your application for employment, and, if you are hired, in connection with any promotion, reassignment, retention and/or discipline, we may obtain a "consumer report" about you as part of our decision-making process. A "consumer report" is a written, oral, or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics and mode of living, and may include verification of your social security number, prior addresses, and a criminal records check and any other background check.

Should a consumer report be requested, you have the right to receive a copy of the consumer report. Please check the box below if you wish to receive a copy of such report.

I wish to obtain a copy of any consumer report obtained about me.

By your signature below, you authorize us to obtain a consumer report about you for employment purposes.

Name: _____
(Please print)

Address: _____

Signature: _____

SSN: _____

DOB: _____ *(for consumer reporting purposes only)*



Employment Screening Disclosure Statement

FOR: _____
(EMPLOYER NAME)

I hereby acknowledge that in connection with my employment, or application for employment, that Employer may procure, or cause to be procured, a consumer report on me as part of the process considering my status or candidacy as an employee. In the event that information from a report is utilized in whole or in part in making an adverse decision with regard to my employment or application, I have been advised that Employer will provide me with a copy of the consumer report on me, as allowed by law, and a written description of my rights under the law.

Signature of Applicant

Date

Copy of report provided to applicant/employee on: _____
DATE

Copy of report provided by: _____
Signature of Employer Representative

NCTC DISCLOSURE STATEMENT: COPY TO BE PROVIDED TO APPLICANT PRIOR TO REQUESTING A REPORT FROM NCTC.

Applicant Release of Information

Green Companies Development Group, Inc.

I hereby authorize the below stated company (former employer) to release any information it may have concerning me which is on record or otherwise related to my past employment to Green Development (prospective employer). I release and discharge both my former and prospective employer, and all individuals connected therewith, from any and all liability whatsoever that may otherwise be incurred in furnishing such information related to this Employment Verification.

Printed Applicant Name: _____

Date: _____

Signature of Applicant: _____

SS#: _____

OFFICE USE ONLY

Dear _____ (former employer),

The applicant named below is applying for the position of _____ with our company. The applicant has listed you or your organization as his/her former employer. Pursuant to the release signed by the applicant above, please provide the requested information concerning the applicant named and return this Employment Verification to Green Development via fax;

Thank you.

Dates of Employment: _____

Salary History: _____

Position(s) Held: _____

Reason for leaving: _____

Please rate the Applicant in each of the following areas:

	Excellent				Poor
Job Skill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisory Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Would you rehire the Applicant? Yes No

Reference Given By: _____

Printed Name & Job Title

Signature

Date

May we contact you should we have any additional questions? Yes No

If yes, please provide your contact information _____
Phone/Email Address